

# Government Furnished Property

## DPAS User Group Review

24  
September  
03

# Mission

**Review existing DPAS processes  
for GFP to ensure:**

- ✓ **Accountability and Auditability**
- ✓ **Management Controls to ensure Data Accuracy**
- ✓ **Efficiency - minimize data entry & reconciliation processes**

# Regulatory Requirements

**Army Reg 735-5....**Army command that awards contract will maintain financial control over property. PBO will maintain records with authorization, identification and management data for all GFP transferred to contractor

**SECNAVINST 7320.10....**Personal property loaned to others shall be recorded in the system of the loaner

**JFMIP....**Property management system must capture an item's current ownership status, current user, and identity of accountable organization

**DoDINST 5000.64....**DoD Components shall establish records and maintain accountability for property provided to third parties

**DoD Form 1662 (DoD Property in the Custody of Contractors)....**Used to derive all required fields for design proposal.

# Design Proposal

- ✓ **Track each Contractor as a separate Hand Receipt**
- ✓ **Sub Hand Receipt must be a Contractor, if the major Hand Receipt is designated as a contractor**
- ✓ **Contractor access to Hand Receipt Holder module only**
- ✓ **New Contractor Hand Receipt Holder Report**
- ✓ **New GFP Assets report for the PBO, Contractor uses existing Hand Receipt Report**
- ✓ **Assets can be assigned as GFP by:**
  - **Assigning total HR and Subs as a Contractor HR**
  - **Assigning Loan/Lease Code of a 'C' to an individual asset**

# Loan/Lease Codes and Definitions

Current Codes	Proposed Codes	DPAS Help
Blank – Government Owned	Blank – Government Owned	Government owned. Asset is on HR to Government personnel.
C - Out to Contractor	C - Out to Contractor	GFE provided to a contractor in accordance with the FAR
G - Commercial GSA	G - Long Term GSA	Long term (< 1 year) GSA lease of other than vehicular equipment
L - In on Loan	L - In on Loan from GOV	In On Loan from another Government activity or agency
M- Out on Loan	M- Out on Loan to GOV	Out On Load to another Government activity or agency
N - In Customer Owned	N - In on Loan from NonGov	In On Loan from a customer, tenant, contractor, or visiting activity. Loan is considered temporary. May or may not have a formal agreement.
P - Permanent GSA	P - GSA Vehicle	Long term (> 1 year) GSA lease of a non-NDE vehicle
R - In Rented/Leased	R - In Rented/Leased NonGSA	Rented or leased from a commercial source other than GSA (Vehicle and non-vehicular)
T- Temporary GSA	T- Short Term GSA	Short term (not to exceed 1 year) GSA lease of vehicular and non-vehicular assets

# Design Proposal - Major HR

**Maj/Sub Hand Receipt Holder Add/Change/Delete**

**Basic | Inventory Dates | Contract Info**

Corporate Name:	x[25]	
Division Name:	x[25]	
CAGE CD:	x[5]	
Address:	x[30]	
City:	x[22]	
State:	x[5]	
ZIP Cd:	x[09]	
Name of Gov Plant:	x[25]	
Contract No. (PIIN):	x[16]	
Contract Purpose:	x[30]	
Official Name of Parent Co:	x[25]	
Contract PEP:	x[30]	
Contract Start/Exprt Dt:	99999999	99999999
COR:	x[25]	
Phone Nbr:	x[16]	

**Key Data**

UIC:	x[6]	HRH Nbr:	x[6]	x[3]
TDA Para Nbr:	x[4]	HRH Loc:	x[20]	
Office:	x[11]	Office Name:	x[20]	
HRH Name:	x[25]	<input type="checkbox"/> Assign Contractor GFP		
HRH Phone Nbr:	x[16]	<input type="checkbox"/> HRH Transfer Authority		
DSN Phone Nbr:	x[8]	FAX Nbr:	x[16]	
E-mail Address:	x[40]			
Alt HRH Name:	x[25]			
Alt Phone Nbr:	x[16]			
Order Dt:	99999999			
Remarks:	x[50]			

**Buttons:** Delete, Add/Change, Cancel, Exit

**Maj/Sub Hand Receipt Holder Add/Change/Delete**

**Basic | Inventory Dates | Contract Info**

**Key Data**

UIC:	x[6]	HRH Nbr:	x[6]	x[3]
TDA Para Nbr:	x[4]	HRH Loc:	x[20]	
Office:	x[11]	Office Name:	x[20]	
HRH Name:	x[25]	<input type="checkbox"/> Assign Contractor GFP		
HRH Phone Nbr:	x[16]	<input type="checkbox"/> HRH Transfer Authority		
DSN Phone Nbr:	x[8]	FAX Nbr:	x[16]	
E-mail Address:	x[40]			
Alt HRH Name:	x[25]			
Alt Phone Nbr:	x[16]			
Order Dt:	99999999			
Remarks:	x[50]			

**Buttons:** Delete, Add/Change, Cancel, Exit

# Design Proposal - Sub HR

**Sub Hand Receipt Holder Add/Change/Delete**

**Basic** **Contract Info**

Corporate Name:	x[25]			
Division Name:	x[25]			
CAGE CD:	x[5]			
Address:	x[30]			
City:	x[22]			
State:	x[5]	ZIP Cd:	x[09]	
Name of Gov Plant:	x[25]			
Contract No. (PIIN):	x[16]	Business Type:	x[13]	
Contract Purpose:	x[30]			
Official Name of Parent Co:	x[25]			
Contract PEP:	x[30]			
Contract Start/Expt Dt:	99999999		99999999	
COR:	x[25]			
Phone Nbr:	x[16]			

**Related Data** **Delete** **Add/Change** **Cancel** **Exit**

**Sub Hand Receipt Holder Add/Change/Delete**

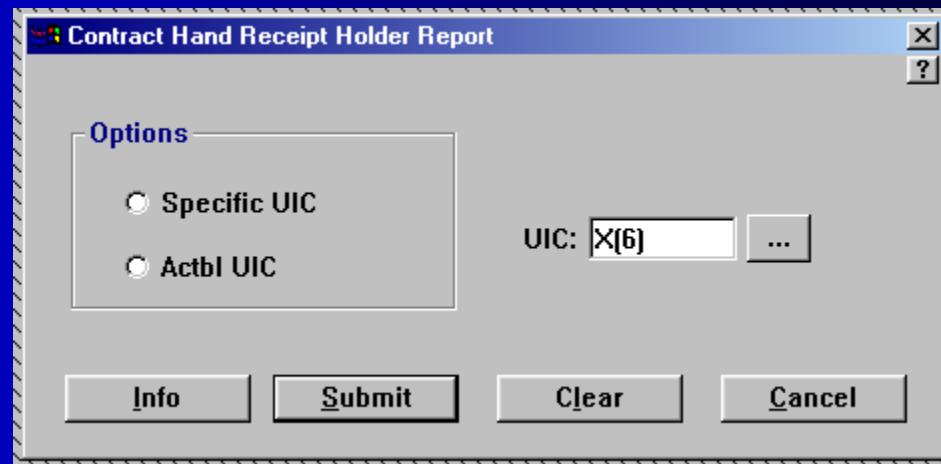
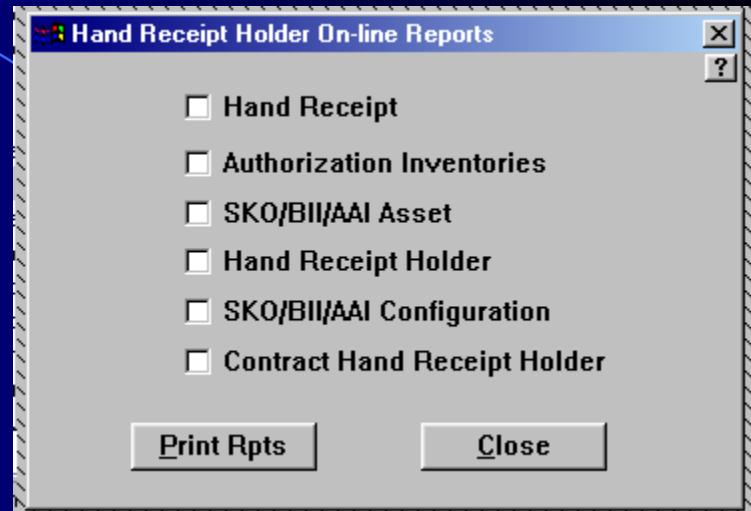
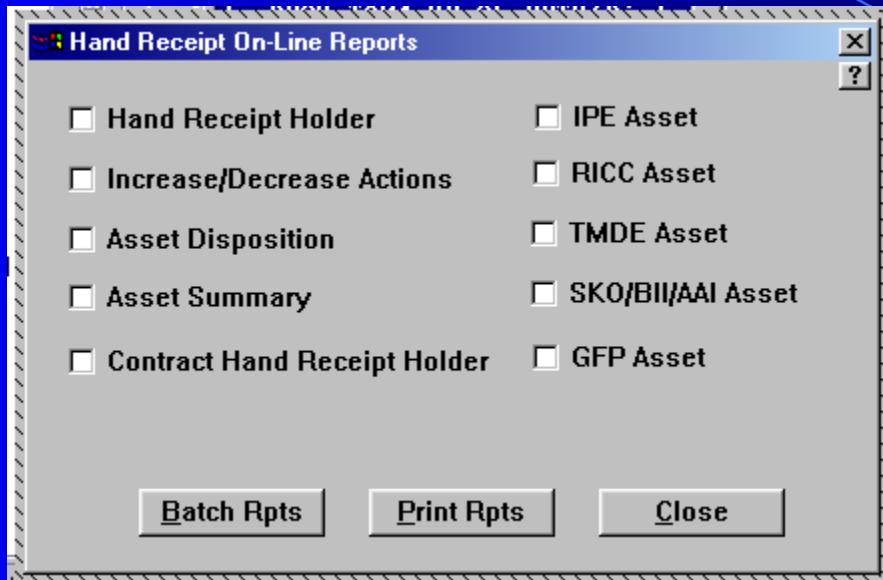
**Basic** **Contract Info**

**Key Data**

UIC: X(6)	HRH Nbr: X(6)	X(3)
TDA Para Nbr: x[4]	HRH Loc: x[20]	
Office: x[11]	Office Name: x[20]	
HRH Name: x[25]		
HRH Phone Nbr: x[16]		
DSN Phone Nbr: x[8]	FAX Nbr: x[16]	
E-mail Address: x[40]		
Alt HRH Name: x[25]		
Alt Phone Nbr: x[16]		
Order Dt: 99999999		
Remarks: x[50]		

**Related Data** **Delete** **Add/Change** **Cancel** **Exit**

# Design Proposal



# Issues / Discussion

- ✓ Is the Dun & Bradstreet DUNS required?
- ✓ What type of access to DPAS should the contractor have?
- ✓ Edits on Loan/Lease Code?
  - ✓ Only assets with a Lo/Le Code of blank, 'C', or 'M' may be transferred to a Contractor as GFP
- ✓ Current Warranty Process does not capture GFP information for an individual asset if the HR solution is not used.